

**City of Cayce  
Special Council Meeting  
Wednesday, April 15, 2009**

A Special Council Meeting was held this morning at 8:00 a.m. in the Conference Room. Those present included Mayor Elise Partin, Councilmen Steve Isom, James Jenkins, Kenneth Jumper, Rick Myers, City Manager John Sharpe, and Municipal Clerk, Tammy Barkley. Municipal Treasurer, Garry Huddle could not attend due to a conflict in schedule. Mayor Partin advised that members of the press and the public were duly notified of the meeting in accordance with the FOIA.

Mayor Partin opened the meeting and Mr. Jumper gave the invocation. Mayor Partin led everyone in the Pledge of Allegiance.

**Other**

A. Approval to Sponsor the South Carolina Boys and Girls State Program

Mr. Myers made a motion to sponsor the SC Boys and Girls State Program in the amount of \$800. Mr. Isom seconded the motion which was unanimously approved.

B. Discussion of FY09-10 Budget

The City Manager provided Council with a brief overview of the budget process and with preliminary figures. In reference to the General Fund, he stated that there were some unknowns at this time including revenue from property taxes, tax millage caps, business license fees, MASC collection programs, State Aid to Subdivision and the pending COPS grant. He also provided Council with a list of each department's goals for FY 2009-2010. He went over certain requests from Department Heads for additional personnel, operating expenses, non-departmental, medical insurance premiums and capital requests.

In reference to the Utility Fund, he provided Council with similar information as above including the fact that water and sewer revenues had not yet been projected. He stated this would be determined when the rate analysis is completed for FY 2009-2010 and presented to Council in May.

After discussion, Council provided their priorities for the FY 2009-2010 Budget as follows:

- Maintain current staff members at current salary levels
- Provide a high level of customer service
- Keep insurance premiums the same (no increase to employees)

- Create and maintain a reserve fund
- Install Automatic Meter Reading System
- Develop water and sewer infrastructure evaluation, rating, replacement program (5-10 year plan)
- More efficient way to handle pick up of leaves during the fall season
- Department Heads to have a roll in researching grants available pertaining to their department and working with grants coordinator to submit grants
- Research cost and success of lobbyists used by other municipalities
- Look for grants available to Public Safety to provide capital equipment needed
- Develop Energy Audit

Council asked that the following information be provided to them for review:

- Public Safety – three year trend on accidents, calls, etc. Use data that is provided in the Public Safety monthly reports to create.
- P&D – spreadsheet of permit fees paid for SCANA projects
- Admin – list of who has take home cars, indicate who is on call, and estimated mileage
- Finance – Tax revenue received from annexed areas (Hunters Mill, Three Fountains, The Retreat)
- Public Safety – number of times fire trucks 3 and 4 have been used as first responders in the past year

Mayor Partin also asked that the Department Heads be instructed to prepare a five year capital plan.

There being no further business, the meeting adjourned at 10:50 a.m.

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Elise Partin, Mayor

ATTEST:

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Tammy P. Barkley, CMC, Municipal Clerk